

Manufacturing Apprenticeship Ready Part-Time Instructor

About Missouri Works Initiative (MWI):

The Missouri Works Initiative is a not-for-profit organization sponsored and supported by the Missouri AFL-CIO. Our mission is to eliminate barriers to economic opportunities by connecting Missourians—specifically underrepresented, unemployed, or underemployed individuals—to the necessary resources to build life-sustaining careers.

Position Overview:

MWI is seeking a skilled and experienced part-time instructor with field experience in the manufacturing trades who can lead instructional sessions and provide guidance for participants in our pre-apprenticeship training programs. The ideal candidate will bring practical knowledge of the industry and a passion for preparing the next generation of skilled workers.

Key Responsibilities:

- **Instructional Delivery:** Conduct engaging classroom and field-based sessions using the Machinist Institute curriculum, covering topics from safety protocols, tool identification, industry best practices, and hands-on demonstrations at partner shops and training centers
- **Field Guidance:** Provide practical, field-based insights to participants, helping them connect classroom knowledge to hands-on applications and real-world scenarios encountered in the trades.
- **Student Support & Mentorship:** Offer constructive feedback to participants, help them set and achieve learning goals, and support them in navigating career pathways in the trades.
- **Program Execution:** Assist in scheduling training sessions, coordinating guest speakers, and planning visits to Joint Apprenticeship Training Centers (JATCs) and industry worksites.
- **Assessment & Evaluation:** Track student attendance, performance, and engagement. Identify areas for improvement and provide individualized support to ensure skill mastery.
- **Collaborative Engagement:** Work closely with the Program Manager, guest instructors, and social service partners to create a comprehensive learning environment and address barriers to student success.

Qualifications:

- **Field Experience:** Minimum of 7 years of hands-on experience in the construction or manufacturing industry, with a strong understanding of apprenticeship pathways and job-site dynamics.
- **Education:** High school diploma or equivalent. Completion of a registered apprenticeship program or an associate degree in a related field is a plus.

- Skills: Strong communication and interpersonal skills, with an ability to engage diverse groups of learners effectively. Ability to provide hands-on instruction and relate trade concepts to practical, real-world applications.
- Abilities: exchange complex information in an understandable way, operate computer and other machinery, traverse office and workshop/plant environment, travel between worksite locations, and occasionally transport items up to 25 lbs.
- Commitment: Passion for workforce development and a desire to help students succeed in the trades.

Position Benefits:

- Hourly Rate, \$35
- Employer-sponsored annuity and pension contributions
- Employer-sponsored health insurance
- Monthly phone stipend or work phone
- Professional development opportunities

Reports To: Program Manager and Executive Director, Missouri Works Initiative (MWI)

Location: St. Louis, Missouri

Employment Type: Part-time

Abilities: exchange complex information in an understandable way, operate computer and other machinery, traverse office and workshop/plant environment, travel between worksite locations, and occasionally transport items up to 25 lbs

Application Process:

To apply, submit a cover letter and resume to Maggie Farrell, Program Manager, at mfarrell@moaflcio.org. Candidates selected for an interview will be notified.

The MO AFL-CIO is an equal-opportunity employer.